



Elizabeth Simcoe School Council Minutes – June 1, 2016

Attendees:

Karlynn Tunbridge, Stuart Rogers, Sabrina Hayden, Kim McLennan, Alicia Edwards, Anita Klubal, Arlene Knights, Shirley Bernardo, Anita Wright, Aleksandra DiPietro, Cassandra Lake, Kathy Karakasidis, Heather Lin, Lucy Medeiros, Maaja Eichfuss-Clarke, Rich Holt, Tanya Massad, Kevin Willan, Kim Rogers, David Knight, Maria Pochodyniak, Kerri Commisso

1. Welcome and Introductions

2. Approval of April 2016 Minutes

- Review and approval of April meeting minutes

3. Principals Report – Arlene Knights

- Arlene shared the approved staffing model for the 2016/2017 school year
- Model Overview:
 - Model is based on a number of criteria
 - As a result of losing one ECE position in JK/SK class structure will need to be reorganized (i.e. smaller class size allocated to the room with no ECE)
 - Primary education class is closing
 - Projected enrollment is 254
 - *Question – How does the home school program work? – this is a program that provides students with additional support in math and language skills*
 - *Question – Will students be informed of what teacher they will have prior to Sept.? – teachers will greet the students outside the school on the first day*
- Students recently raised money to support families in Fort McMurray - \$350 was raised and has since been matched by both ValueMart and Federal Government charitable donation program
- Select students recently participated the at social justice fair
- Staff appreciation luncheon and staff gifts very much appreciated by all staff – thank you card presented to council

4. Sunshine Childcare Update – Kim Rogers

- Staff changes as a result of a medical leave and mat leave
- New ECE now onboard
- Summer registration has commenced
- Sept. registration is complete for returning families and now open to greater school community
- Bake sale – and upcoming freezie sale will cover the purchase of a block set

- Sunshine continues to collect Canadian Tire money – please drop off donations with Kim Rogers

5. By Laws Review and Discussion

- Sub-committee has met and revisions have been proposed and drafted
- Revised draft circulated to council members to review and approved
- Changes and discussion points include:
 - Community members reference – there is a max to ensure there is not an overshadowing of the school community – leave as is
 - Change appointed reference to approved
 - Deletion of “max members” reference – didn’t want to dissuade/discourage parents interested in participating
 - Change 6 – 5 for the elected position (min of 6 and remove elect. term)
 - Change forum reference to meeting
- Council election forms will be distributed at the start of the upcoming school year – prior to the first Council meeting

6. Treasurers Report – Anita Klubal

- Year-to-date summary provided – account balance approx. \$36,330.98
- Current balance does not reflect recent and soon to be complete deposits (Silent Auction)
- Spirit wear fundraiser generated \$800 to be spent on new jerseys – Mr. Knight and Mrs. Kosa to review current inventory to determine needs for upcoming school year(s)
- *Question: Is there any benefit to purchase an entire new set of jerseys for the school opposed to simply supplementing the current inventory? — Our current supply is still in good condition but we are a bit short on numbers/quantity so the aim is to supplement (Anita W and Mrs. Kosa to talk with “4th Quarter”)*
- *Note* Council needs to plan for conservative spending to ensure enough funding is available for events/activities throughout the year
- Anita to send Council complete excel workbook which includes 2 years worth of data in order to understand the typical month to month spending pattern

7. Fundraising Report

Silent Auction:

- Event held at Ace’s Place on May 14 – great turn out (100+ tickets sold)
- Fundraiser generated \$ 14,036 to be allocated to the playground rejuvenation project
- Question: Was this the final year for the silent auction fundraiser – decision will rest with the 2016/2017 Council

8. Communications

- Sub-committee met to review current school year initiatives and begin looking at possible communications tactics for the 2016/2017 school year
- Communication to be drafted and sent out to the school community to provide an overview of the year (i.e. what was held, what was raised, what was spent...)
- Looking to begin drafting monthly updates on council initiatives for the school community for the upcoming school year

- Working with Sam to include important dates into the school calendar (i.e. BBQ)
- Eblasts will be branded differently to help parents identify the council notifications from Simcoe/TDSB messages
- Website will be updated with an intent to encourage increased usage and easier navigation
- Looking to host information/content on a new platform – one which is more user friendly and includes secure pages
- Proposed cost for the redesign is \$150

9. Proposed Activities 2016/2017 School Year

Activity	Description	Cost
Spirit		
Website	Renewal of URL registration, redesign, platform update(s)	\$150
Toronto Foundation for Student Success	Donation to Emergency Fund	\$500
Grade 6 Graduation	Contribution to celebrations (medals, etc.)	\$1100 (\$20 per student)
Pancake Breakfast	Shrove Tuesday Breakfast (Feb. 15 2016)	\$150
School ECO Club		\$300
Staff Appreciation Gifts	Mid-year appreciation gifts to all school staff	\$300
Curriculum -Related		
Scientist in School	Hands on science workshops – classroom learning	\$3298 (approx.)
Classroom Funds	Supplement incidental expenses for classroom materials	\$100 per teacher
Arts and Culture		
Choir Accompanist	Support for choir practice and live performances	\$1000
Musical Production	Production to be determined	\$3000
Duffle Bag Theatre	One production/performance – entire school participation	\$1000
Health & Wellness		
Physical Activity Equipment	Ongoing support for class recess bags	\$300
Anaphylaxis Education	Awareness workshop for staff and students	\$0
Rocks and Rings		\$395 (approx.)
Variety Village Wheelchair Basketball Instruction	<i>Carry over from 2015-2016</i>	Approx. \$5 per student
TDSB Rugby Skills Workshop		Free
Other		

	TDSB liability insurance; cheques; deposit materials; postage; etc.	\$300
<i>*to be reviewed in Sept.</i>	Nitwits – Lice Removal Program	\$5/per student for 3 checks a year (look to offset cost through parent funding contribution)

10. Other Business

Playground Update

- Arlene and Maaja continue to work with the TDSB working – playground has been approved
- Playground committee will meet on June 20 with central rep from TDSB to discuss timelines, final cost, installation, etc.

Basketball Nets

- Two breakaway nets have been purchased and delivered to the school – awaiting installation – Arlene has submitted the request through TDSB

Photo Yearbook

- Each family will receive a disc (photo yearbook) containing photos from school events (500+ photos included)
- Rich, Kevin and Kathy coordinating initiative
- Advance communication to parents will be distributed which includes a year in review/wrap-up and a reference to the disc presentation
- Photo discs will be distributed on June 27 – one disc per family
- Approx. cost \$580

Reaching Out Grant

- Heather has submitted the application – decision may come as early as June 6
- Grant is valued at \$1,000 – to be spent on programs

Next council meeting – September 29, 2016